

## COVID-19 SAFE PLAN

We are committed to providing a **safe environment** for all staff and clients

### *Our Salon*

1. We have gone through extensive measures to ensure all services are safe and compliant.
2. We have strictly followed Social Distancing guidelines and continue to remain updated with changes.
3. All surfaces and equipment in the salon have been thoroughly disinfected between each treatment.

### *Our Team*

1. All staff have been trained to provide each service with professionalism while maintaining safety and hygiene.
2. Staff are briefed to uphold safety standards at reception to ensure people only enter the salon if they are well and adhere to standards.
3. Team members have been asked not to attend work if they are showing any flu like symptoms.

### *Our Treatments*

1. Our technicians will wash and sanitise hands regularly, wear a mask and wear gloves where required.
2. We will disinfect our tweezers and work stations between each treatment.
3. Disposables will be used where possible and discarded immediately after use and it will be BYO blankets.
4. We have extended the appointment time at the end of each service to enable additional cleaning.

### *Arrival & Reception*

1. We will greet you warmly however there will be no handshakes, hugs or personal contact.
2. We will check your temperature with a contactless thermometer when you arrive to your appointment.
3. We will have stickers and signs placed around the salon showing where you can stand, wait and walk.
4. We have removed magazines, make up testers, water dispenser and other non-essential items from reception.
5. We will clean the reception area regularly.

### *We kindly ask you to...*

1. Arrive at the agreed time. We may ask that you wait outside or in your car until it's time for your appointment.
2. Use hand sanitiser when you arrive in the salon.
3. Provide us your current phone number (this is a mandatory requirement for track and trace).
4. Not bring any guests to the salon, including family members and children.
5. Prepay and rebook your appointment remotely, to reduce lingering in the reception areas.
6. Book your appointments in advance as we may be operating at a reduced capacity and spots will be limited.
7. Do not attend your appointment if you have any flu like symptoms or are required to self isolate.

We reserve the right to amend and adjust these guidelines based on best practice policy.